



RSAEC Executive Board Meeting – California Adult Education Program (CAEP)

June 18, 2019 9:00am – 11:00am

College and Workforce Preparation Center

1572 N. Main Street, Orange, CA 92867

(714) 628-5999

Members Present: Marci Dallazen, Lori Fasbinder, Chrissy Gascon (Executive Director), Robin Patterson, and Katy Ramezani

Members Absent: Geoff Henderson and Cathleen Corella

Guests: Alicia Ayers

MINUTES

Item	Discussion	Action
Introductions	<ul style="list-style-type: none"> The RSAEC Executive Board meeting started at 9:15AM 	
Approval of agenda	<ul style="list-style-type: none"> A motion to approve the agenda was made by Lori Fasbinder and seconded by Robin Patterson Passed by a unanimous vote 	
Approval of consent agenda <ul style="list-style-type: none"> Minutes: May 21, 2019 	<ul style="list-style-type: none"> A motion to approve the minutes was made by Lori Fasbinder and seconded by Robin Patterson Passed by a unanimous vote 	
Interact Marketing Photo Week <ul style="list-style-type: none"> Success! We will receive all photos for our use and 50 will be enhanced for the marketing campaign. 	<ul style="list-style-type: none"> Photo week was a success! We will receive all photos for our use and 50 will be enhanced for the marketing campaign. 	

<p>Upcoming Deliverables:</p> <ul style="list-style-type: none"> • June 1: Q3 member expenses submitted • June 7: 3-year plan submitted • June 30: revised CFAD for 2019-2020 due 	<ul style="list-style-type: none"> • June 1: Q3 member expenses submitted • June 7: 3-year plan submitted • June 30: CFAD due for 2019-2020 with COLA modifications 	
<p>Vote to Approve revised CFAD</p> <ul style="list-style-type: none"> • All members must vote • Please see attached revision <p>Vote to approve contextualized teaching pilot</p> <ul style="list-style-type: none"> • Budget: up to \$15,000 • To provide contextualized teaching instruction (using the IBEST model as an example) during the fall 2019 semester • Students will receive career education instruction in computer applications and food handling that complements the EL Civics lessons with the goal of enhancing their educational experience in career development. <p>Vote to approve SAUSD SAC Partnership</p> <ul style="list-style-type: none"> • See attachment 	<ul style="list-style-type: none"> • A motion to approve the revised CFAD was made by Robin Patterson, seconded by Lori Fasbinder, and passed by a unanimous vote • A motion to approve the contextualized teaching pilot was made by Robin Patterson, seconded by Marci Dallazen, and passed by a unanimous vote • A motion to SAUSD SAC Partnership was made by Robin Patterson, seconded by Marci Dallazen, and passed by a unanimous vote 	
<p>Discussion Items:</p> <ul style="list-style-type: none"> • Voting Members: Must be board approved for the new fiscal year starting July 1, 2019 • Please forward board approvals via email 	<p>Copy of Board approvals needed for 2019:</p> <ul style="list-style-type: none"> • OUSD • RSCCD – received • GGUSD – received • SAUSD – in progress • OCDE 	<p>Action Item:</p> <p>All board members – please submit 2019-2020 board approvals and email to Chrissy Gascon when completed.</p>
<p>Combined Strategy Workgroup (CSW)</p> <ul style="list-style-type: none"> • Will resume in September when the coordinators return from the summer break • Meetings will be 2nd Tuesday of the month unless there is a holiday conflict 	<ul style="list-style-type: none"> • Combined Strategy Workgroup (CSW) will resume on Tuesday, September 10th • CSW meetings are held on the 2nd Tuesday of the month 	

<p>Upcoming Events: CAEP Director's Meeting in Sacramento</p> <ul style="list-style-type: none"> • Chrissy will attend (mandatory) • Friday, September 27, 2019 <p>CAEP Summit at the Hyatt Regency Orange County</p> <ul style="list-style-type: none"> • New fee: \$295 per person • Must have pin to register: RSAEC was given 10 pins • Date: October 29-30, 2019 <p>AEBGTAP Webinars – please check the website for more details</p>	<p>CAEP Director's Meeting in Sacramento</p> <ul style="list-style-type: none"> • Chrissy will be attending the CAEP Director's Meeting in Sacramento on Friday, September 27, 2019 <p>CAEP Summit at the Hyatt Regency Orange County</p> <ul style="list-style-type: none"> • Date: October 29-30, 2019 • New fee: \$295 per person • Must have pin to register: RSAEC was given 10 pins <p>AEBGTAP Webinars</p> <ul style="list-style-type: none"> • Please check the website for more details 	
<p>Other: New calendar dates for 2019-2020:</p> <ul style="list-style-type: none"> • July 23 • August 27 • September 24 • October 22 • November 19* due to the holiday • December 17* due to the holiday • January 28 • February 25 • March 24 • April 28 • May 26 • June 23 	<ul style="list-style-type: none"> • The new calendar dates for 2019-2020 RSAEC Executive Board Meeting – CAEP will remain on the 4th Tuesday of the month unless there is a holiday conflict • Chrissy Gascon to collaborate with Linda and Arturo to work on AWD • The RSAEC Executive Board meeting was adjourned at 11:15AM 	<ul style="list-style-type: none"> • Chrissy Gascon to schedule a meeting with Arturo and Linda
<p>Tentative Future Meetings: 4th Tuesday of the month, unless otherwise noted. Location: CWPC Conference Room Time: 9:00am – 11:00am</p> <p>2019: Tuesday, July 23; Tuesday, August 27; Tuesday, September 24; Tuesday, October 22; Tuesday, November 19; Tuesday, December 17</p> <p>2020: Tuesday, January 28; Tuesday, February 25; Tuesday, March 24; Tuesday, April 28; Tuesday, May 26; Tuesday, June 23</p>		